

DEPARTMENT OF INDUSTRIES AND COMMERCE

From

Industries Commissioner and
Director of Industries and Commerce,
Chepauk,
Chennai – 600 005

To

All the General Manager,
District Industries Centres/Regional
Joint Director, Guindy, Chennai 32.

Rc.No3111/DIC3/2005 dated 18.02.2011

Sir.

Sub: UYEGP Scheme – Approved Specimen copy of Sanction
Intimation letter and Subsidy Claim format – communicated –
regarding.

The approved copy of specimen Subsidy claim form and sanction
intimation letter in respect of UYEGP Scheme is enclosed herewith for
necessary action at your end.

Encl: As above


for Industries Commissioner and Director of
Industries & Commerce.

Unemployed Youth Employment Generation Programme
Loan Sanction Intimation Letter for imparting EDP Training

From
The Branch Manager

To
The General Manager
District Industries Centre
..... District /
Regional Joint Director of
Industries and Commerce,
Guindy, Chennai – 32.

1. **Name and Address of the Beneficiary** :
2. **Category** : **General Category / Special Category**
(Tick the Appropriate Category)
Female/SC/ST/BC/MBC/PH/Minority/
Transgender/Exservicemen/
3. **UYEGP Application number** :
4. **Name of the Activity** :
5. **Nature of Activity** : **Manufacturing / Service / Business**
6. **Project Cost** : **C.E:** **W.C**
7. **Loan Sanction amount** :
8. **Beneficiary contribution** :
(5% or 10%)
9. **Subsidy Amount (MMA)** :
10. **Remarks** :

Signature of the Branch Manager
With seal

Sd/ Harmandar Singh
Industries Commissioner and
Director of Industries & Commerce


For Industries Commissioner and
Director of Industries & Commerce

**UNEMPLOYED YOUTH EMPLOYMENT GENERATION
PROGRAMME**

(SUBSIDY CLAIM FORM)

Please Tick () One of No.1 and any one of Number 2

1.	Male	Female
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2	Gen	SC	ST	OBC	Minority	Ex- servicemen	PH
MBC	Women	Minority	Ex- service men	PH	Transgender		

**Application form cum receipt for claiming "Govt Subsidy" from DIC/RJD
by beneficiary and Bank**

(To be filled in block letters)

From

The Branch Manager
.....Branch
.....Block/Taluk
.....District
.....State
PIN

Ref No.

Date.....

To

The General Manager, / Regional Joint Director
Dist. Industries centre, Chennai 32

Sub:- Payment of "Govt. Subsidy" against the Bank Finance sanctioned under
Unemployed Youth Employment Generation Programme of DIC/RJD – regarding.

Sir,

I.....Son/daughter
/Wife of Proprietor of
.....hereby inform that a
Manufacturing/Service/Business project has been sanctioned in my favour under the
captioned scheme by(Name of the Financing
Bank).....Branch
.....Block.....Taluk.....District
..... State / PIN.....

Details of Project cost	Amount (Rs)	Means of Finance	Amount (Rs)
a) Fixed assets		Own Contribution	
B) Working Capital		Term loan	
Total (Rs)		Total (Rs)	

Signature of the beneficiary.....

2. I therefore request you to advise the lead district Bank/Nodal Bank to disburse an amount of Rs.....(Rupeesonly) being the Govt. Subsidy 15% of Project Cost sanctioned by the DIC/RJD, Chennai 32. The detail of the project is as under:

2.1 (a) Full Name of the beneficiary

(b) Father's name

(c) Date of Birth of individual

(d) Full address (with pin code)

2.2 Location of the Unit

(Full Address, Village/Block/

Taluk, Dist and State with Pin code)

2.3 Manufacturing/Service/Business activity (Please specify)

2.4 (a) General Category/Special Category

(b) Whether the beneficiary belongs to SC/ST Minority Yes/No

BC/MBC/Ex-servicemen/PHC/Women/Transgender

(Please specify)

2.5 Employment envisaged

a) Full time:

2.6 Particulars of Own Contribution

a) Nature of Deposit: SB/CD

b) Account No

c) Date of deposit

d) Amount deposited Rs.....

2.7 Bank's sanction letter No (Copy of sanction order to be enclosed).....

Date of sanction

.....

2.8 Date and amount of first disbursement

(Certified copy of ledger extracts to be enclosed)

2.09 Whether the sanction is covered under CGTMSE

3. I hereby agree to abide by the terms and conditions and instructions issued by the GM, DIC/RJD, Chennai 32 in this behalf from time to time and those to be issued in future with regard to UYEGP. I also agree to furnish quarterly progress report on production, sales, employment, wages paid etc., to the Bank which in turn will send the information of quarterly basis to the GM, DIC/RJD, Chennai 32 for record and further information.

4. I hereby declare that the Govt. Subsidy has not been claimed either by me or by any other person of my family for the same or any other project in the past and One family one subsidy” norms has been followed. Further, the bank credit has not been/will not be utilized to adjust or square off any previous loan/advance taken by me in the past.

5. Certified that the unit financed by(Name of financing Bank)(Name of the Branch)my favour under (activity/industry) is a new Industry unit and not an existing unit.

6. It is also certified that the unit located at the address mentioned in the Govt. Subsidy is in my name only and I am the sole proprietor of this unit. It is also declared that, it is not a Partnership Firm/Private Company etc.,

Signature of the Beneficiary.....

7. Certified that I have undergone necessary EDP Training ofDays /Months during the yearconducted by the Entrepreneur Development Institute, Chennai 32.

8. Certified that I shall display following sign-board at the main entrance of my / our project site:-

.....(Unit name) Financed by(Bank) under UYEGP Scheme of GM, DIC/RJD, Chennai 32
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9. I am ready to bear the amount of Guarantee fee and Annual Service fee in respect of credit Guarantee Fund Scheme for Micro, Small Industries operated by EGT MSE, if the Bank in its discretion decides to recover the same.

10. I hereby undertake to refund proportionate amount of Govt. subsidy calculated on working Capital loan/cash credit facility, if the said WC Loan/CC facility is not adequately utilized as per stipulated norms of DIC. The average utilization of working capital during the first year of operation of the unit should not be less than 75% of the sanctioned limit and the limit should touch at least one peak level utilization of 100% within two years period before the Govt. subsidy amount is adjusted with the loan amount.

11. It is hereby declared that all facts furnished above by me in the Govt. subsidy claim are correct and if any information is found to be false or leads to misguiding the authorities with ulterior motive of availing Govt. Subsidy, I shall be subjected to any punishment as deemed fit in the eyes of law.

12. The advance Stamp Receipt of Govt. subsidy amount is also attached.

Yours faithfully,

Place:

Date

(Signature of the Beneficiary SEAL)

COUNTERSIGNED
BRANCH MANAGER

(Seal of the Bank Branch)

RECEIPT

Received Rs.....(Rupees

.....) only from the

General Manager, District Industries Centre/Regional Joint

Director, Chennai 32 towards the payment of "Govt. Subsidy" in

respect of project forRs.

.....byBank at

.....Branch,

(Revenue Stamp)

(Signature of the applicant)

(For the use of the Bank/Branch)

1. In consideration of the project of the above beneficiary/our bank/Branch has sanctioned a loan of Rs.after proper appraisal of the project at this end. As against a loan of Rs.(Rs.) the Bank has released first installment/Full lump sum amount of loan of Rs.on The Bank shall arrange to deposit the amount of Govt. Subsidy in Term deposit in the name of the beneficiary for 3 years from the date of release of first installment of the loan. It is proposed that no interest will be paid on the amount of TDR by the Bank and no interest will be charged on the corresponding amount of the loan for a period of 3 years. The Bank is aware, that if the advance goes "bad" before 3 years. Govt. Subsidy will be adjusted to liquidate loan liability of the beneficiary with interest. Recovery, if any, effected later will be remitted to the Commissionerate.
2. Certified that the unit sanctioned by our Bank Branch in favour of Shri/Smt/ M/sis a new unit and not an existing unit. The instant Govt. Subsidy claim is in conformity with the guidelines and instructions issued by RBI, DIC and our bank. The instant Project has not been sanctioned for utilization/adjustment partly or wholly, of any debt deemed bad or doubtful of recovery or to adjust/liquidate nay past loan/advance.
3. Certified copy of the sanction order of the Bank and Certified ledger extracts of the borrower's Term Loan A/c and Cash credit account is/are enclosed.
4. Shri/Smt.....Son/daughter / wife ofhas been undergone EDP training and a copy of the certificate is enclosed.
5. Certified that the unit sanctioned by our Bank Branch in favour of Shri/Smt/Msand Govt. Subsidy amount released to the unit will be proportionately recovered and remitted to DIC/RJD, Chennai 32 if the unit does not adequately utilize the Working capital facility i.e. the average utilisation of Working Capital during the first year of operation of the unit should not be less than 75% of the sanctioned limit and the limit should touch at least one peak level utilization of 100% within 3 years period before the Govt. subsidy amount is adjusted with the loan amount.

Place
Date:
Enclosures: As above

(Signature)
(Designation of the Bank official)
(Seal of the Bank)
Signature Code/PA No.....

Place
Date

Office Seal
GM/DIC/RJD, Chennai 32

Sd. Harmandar Singh
Industries Commissioner and
Director of Industries & Commerce


17/02/11
For Industries Commissioner and
Director of Industries & Commerce